



NICVA- Scouting Ireland/ SFNI Trustee Training – March 2022

Online Resources:

The **DIY Committee Guide** is one of the resources designed to support the Code. It has been mapped to the second edition's five principles and has practical information and template policies:

Welcome to DIY Good Governance | DIY Committee Guide

Code of Conduct

A code of conduct can help guide the behaviour of charity trustees. You can find a sample code at the link below and can adapt to suit:

<u>Example Code of Conduct (Volunteer Now) | DIY Committee Guide</u>

Charities and politics

The Charity Commission's guidance on charities and politics provides information and advice about political purposes, political activity and campaigning:

<u>Charities and politics | The Charity Commission for Northern Ireland (charitycommissionni.org.uk)</u>

<u>Charity Commission's 'running your charity'</u> <u>guidance</u>

The Charity Commission have published two general guidance documents, designed to assist charity trustees to comply with their legal obligations and support them in running a charity effectively:

Running your charity guidance | The Charity Commission for Northern Ireland (charitycommissionni.org.uk)

The **Governance Health Check** is a self-assessment tool which can be downloaded in either Word or PDF. It helps committees review their governance arrangements, check they have the appropriate systems in place and identify areas where they could improve:

Revised Governance Health Check | DIY Committee Guide

Induction of new board members

All organisations, regardless of their size and purpose, should provide an induction programme for new board members. This will provide core information and advice to enable a new member to understand the organisation and their role and ensure that they feel welcome, valued and part of the team:

<u>Induction for new board members | DIY Committee</u> Guide

<u>Help! How to Induct New Members | DIY Committee</u> Guide

Charities and trading

Though this only applies to charities in England and Wales, it is still useful as a lot of the guidance on trading is in relation to tax which is UK-wide:

CC35 Trustees, trading and tax: how charities may lawfully trade (publishing.service.gov.uk)

(the section on running lotteries is not relevant as our law on gambling, including lotteries, is different to that in the rest of the UK - Lotteries | NICVA. Updates to this legislation are currently going through the Assembly.)

NICVA training

Our current training series for charity trustees includes risk assessment, GDPR, annual reporting, being an effective chair and practical tools for improving governance. Some of the sessions have already occurred, but many haven't. In addition, sessions such as risk assessment and being an effective chair are run quite regularly, so will be ran again:

Trustee training series, 2022 | NICVA

Our calendar provides details of all upcoming events and training:

Events and Training | NICVA